

How to Schedule and Attempt a ProctorU Exam

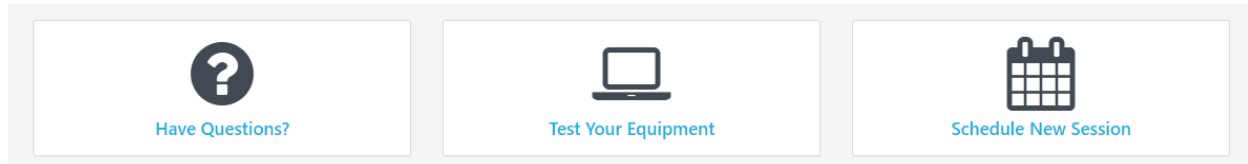
Schedule your proctored exam through ProctorU

Your instructor will inform you if a webCampus exam will be proctored in your online course.

Login to ProctorU's website at <https://www.proctoru.com/students/>

If you are a new user, you will need to create a new account.

Once logged in, you will be able to select **Schedule New Session** from the options.



Using the drop-down menus, select the Term followed by the Exam. Click **Find Session** when you are done.

Select New Session

1. Confirm your institution: "University of Western States"

2. Select a term: Summer 2017

3. Select your exam: Please Type and Select

Find Session

A list of available times will display. Use the **Select a date** and **Select a Time** option along the left to search for an appointment that best fits your schedule. Then, select **Find Available Times**.

Schedule Session

Please select a date and time on the left. Once you have selected your date, please click the 'Find Available Times' button.

Select a Date

September 2017

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Select a Time

12 : 00 AM

Find Available Times

Best Match

12:00AM PDT
Friday September 15, 2017
8 days from now

MSN 6300 Detoxification and Biotransformation Pathways and Imbalances (Section 1/Crinnion) - Final Exam
Walter Crinnion

SELECT

12:40AM PDT
Friday September 15, 2017
8 days from now

MSN 6300 Detoxification and Biotransformation Pathways and Imbalances (Section 1/Crinnion) - Final Exam
Walter Crinnion

SELECT

12:50AM PDT
Friday September 15, 2017
8 days from now

MSN 6300 Detoxification and Biotransformation Pathways and Imbalances (Section 1/Crinnion) - Final Exam
Walter Crinnion

SELECT

1:20AM PDT
Friday September 15, 2017
8 days from now

MSN 6300 Detoxification and Biotransformation Pathways and Imbalances (Section 1/Crinnion) - Final Exam
Walter Crinnion

SELECT

Select the best date and time from the list. You will receive a confirmation email from ProctorU.

How to Schedule and Attempt a ProctorU Exam

Attempting your proctored exam with ProctorU

When it's time for your scheduled exam appointment, follow the instructions from the ProctorU confirmation message to join the session.

1. First, the proctor will confirm your identity and check that your workspace is clear. Make sure to have picture ID ready.
2. When prompted, login to webCampus and navigate to the proctored exam. The proctor will provide you with the password to access the exam.
3. When you are ready to submit your exam attempt, let the proctor know and remain connected with the proctor until dismissed. The proctor will want to witness that you successfully submitted your attempt.